

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**PALMA SOLA TRACE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Palma Sola Trace Community Development District was held on **Thursday, December 17, 2015 at 1:30 p.m.** at the Palma Sola Trace Clubhouse located at 7408 Hamilton Road, Bradenton, FL 34209.

Present and constituting a quorum:

Peter Gelman	Board Supervisor, Chairman
Roger Ohlson	Board Supervisor, Vice Chairman
Nancy Barr	Board Supervisor, Asst. Secretary
Caryl Mason	Board Supervisor, Asst. Secretary

Also present were:

Greg Cox	District Manager; Rizzetta & Company, Inc.
Jere Earlywine	District Counsel; Hopping Green & Sams, P.A.
Rick Schappacher	District Engineer; Schappacher Engineering
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

Ms. Claudia Quehl addressed the Board on issues related to the drainage creek maintenance, and pond #7 bank erosion.

THIRD ORDER OF BUSINESS

Consideration of Minutes of Board of Supervisors' Meeting held on October 22, 2015

On a Motion by Mr. Gelman, seconded by Ms. Mason, with all in favor, the Board accepted the Minutes of the Board of Supervisors' Meeting held on October 22, 2015, for the Palma Sola Trace Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Operation & Maintenance Expenditures for October & November 2015

On a Motion by Mr. Gelman, seconded by Mr. Ohlson, with all in favor, the Board ratified the Operation & Maintenance Expenditures for October 2015 (\$15,947) and November 2015 (\$20,770.90), for the Palma Sola Trace Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Bellmore Electric LED Lighting Proposal

Mr. Cox presented the Bellmore Electric proposal for LED lighting change out for streetlights. Mr. Gelman discussed his concerns with Bellmore's current level of service. The Board discussed the pros and cons of proceeding with Bellmore for the LED work. The primary complaint was regarding response times for service. The Board discussed the possibility of putting Bellmore Electric under a time and services contract in which a required response time could be included. The Board indicated a desire to schedule portions of the lighting change out to LED with Bellmore and not contract out for all streetlights at once. The Board requested that Mr. Earlywine draft up the contracts for both regular maintenance and the LED renovations. The Board asked that Ms. Mason assist with the contract discussions.

SIXTH ORDER OF BUSINESS

Consideration of Quotes for Creek Maintenance

Mr. Cox presented scope of work and the proposal received from Aquagenix for the maintenance of the drainage creek that runs through the community.(Exhibit) Mr. Schappacher described the map of the ditch and the SWFWMD and City of Bradenton restrictions for this type of work allowed in the ditch. Eco Consultants was contacted during the meeting and explained its costs associated with the maintenance work and their proposed rates. The Board discussed the scope of work and possible changes that would be needed to scope. The Board concluded that the scope should include 5 maintenance events and that separate clean up events be based on a time and materials. The Board also expressed their desire that cut vegetation be removed versus allowed to be left after cutting.

On a Motion by Mr. Gelman, seconded by Mr. Ohlson, with all in favor, the Board approved to proceed with the drainage ditch maintenance proposal from Eco Consultants for 5 maintenance events per year, and with a time and materials agreement for clean up events, for the Palma Sola Trace Community Development District.

SEVENTH ORDER OF BUSINESS

Reserve Study Review

The Board members discussed the contents and purpose of the current reserve study.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Earlywine provided the Board with information regarding the options for paying down the Bond debt. He noted that he had spoken with the Underwriter. He explained the approximate interest savings to be gained, and the costs expected. He explained that the numbers still needed to run, and that a phone conversation with the designated Board member be scheduled, and the possibility of a special meeting be considered for a decision meeting. The Board members discussed the issue.

The Board concluded the discussion with the plan that Mr. Earlywine will set up a phone conversation with all parties involved and the Chairman, with the possibility of setting up a special meeting of the Board, if needed.

B. District Engineer

Mr. Schappacher presented some options for a protective barrier to be installed near the bench on pond #1.(Exhibit) The Board requested the topic be tabled to the February meeting. Mr. Gelman requested that Mr. Schappacher provide the Board with an updated/final ownership map for the District.

C. District Manager

Mr. Cox reminded the Board that the next regular meeting was scheduled for February 25, 2015 at 1:30 p.m.

NINTH ORDER OF BUSINESS

Supervisor Requests

Mr. Gelman discussed the need to perform maintenance on the electrical disconnect box near the fountain. It was suggested that a waterproof box be considered as a replacement.

Mr. Gelman indicated he had a conversation with the City Public Works department regarding the desired roadway maintenance, and that it was reported to him that "they were working on it".

Mr. Gelman discussed the request he has received to assist with having a light installed at entrance on Penney Lane at 71st Street. The Board discussed the potential light. The discussion centered on the need for gaining proper approvals from the City and funding for the light. The Board asked that this issue be brought back before the Board once the Board receives the costs and initial plans. They tasked Mr. Schappacher to take the lead to work with the other parties to help them finalize the work.

Mr. Gelman discussed an email he had sent regarding pond # 9, and the need to have some areas cleaned up by Valleycrest. Ms. Barr discussed a similar issue related to pond #3, and the need to have it cleaned up.

Mr. Ohlson discussed the trees that need trimming above the streetlights. He explained that it is a continuing issue. Mr. Gelman explained that the HOA has a maintenance agreement with Valleycrest to trim the hardwood tree limbs away from the lights, and that the landscape contractor is trimming the palm trees per their contract.

TENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Mason, seconded by Ms. Barr, with all in favor, the Board adjourned the meeting at 3:47 p.m. for the Palma Sola Trace Community Development District.


Secretary / Assistant Secretary


Chairman / Vice Chairman

Exhibit

Exhibit D

Palma Sola Trace CDD
Drainage Creek Maintenance Quote

Name of Company: ARJAGENIX

Address of Company: 2147 PORTER LAKE DRIVE SUITE A
SARASOTA, FL. 34240

Contact Name: MIKE KAIGHIN

Phone Number: 941-371-8081

Email Address: mkaighin@dbiservices.com

- Quote for Maintenance Event (Six Per Year) \$ \$ 3,000.00 /Event
- Quote for Annual Maintenance (Six Events) \$ \$ 18,000.00 / Year

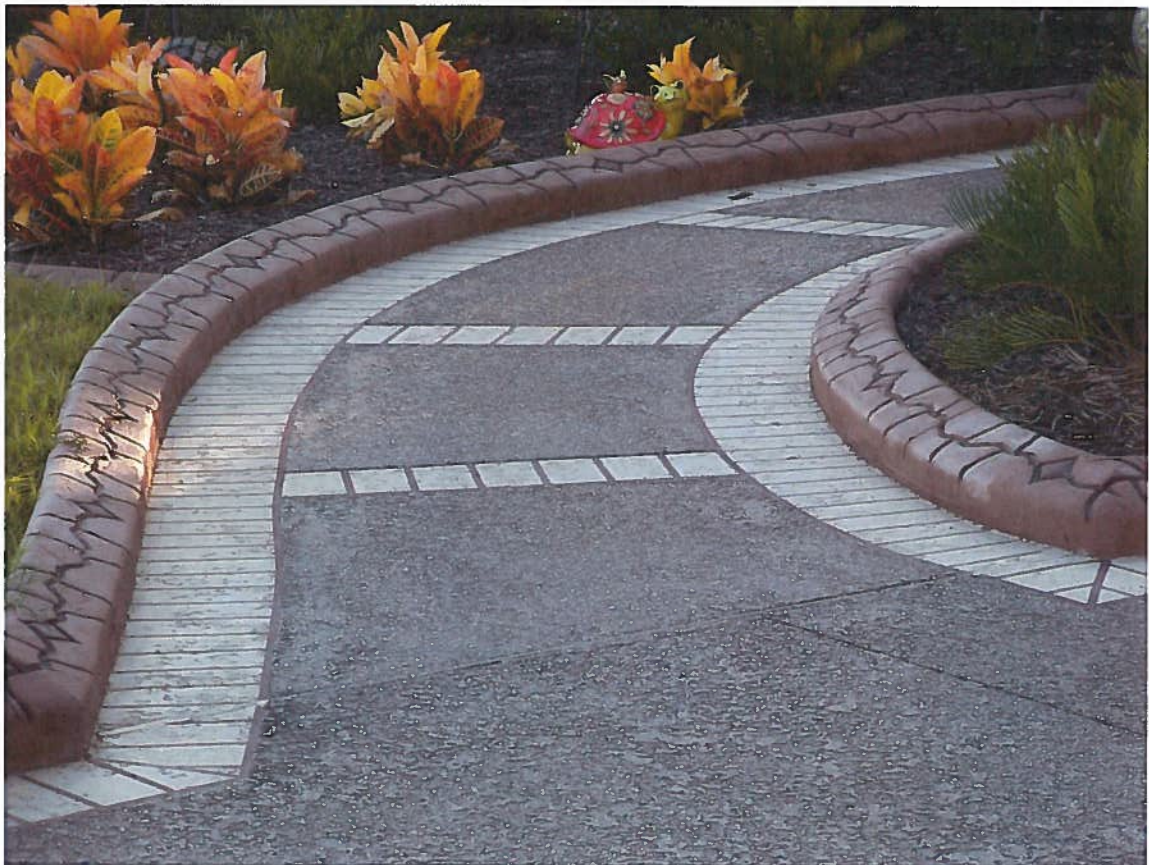
John G MacNeill
Signature of Authorized Representative

JOHN G MACNEILL
Printed Name of Authorized Representative

12/15/15
Date Signed

Exhibit

Curbing



Short fence



Landscaping



Hand rail



Bollards with chain

