

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**PALMA SOLA TRACE
COMMUNITY DEVELOPMENT DISTRICT**

The Palma Sola Trace Community Development District regular meeting of the Board of Supervisors was held on **Thursday, September 6, 2016 at 11:00 a.m.** at the Palma Sola Trace Clubhouse located at 7408 Hamilton Road, Bradenton, FL 34209.

Present and constituting a quorum:

Peter Gelman	Board Supervisor, Chairman
Roger Ohlson	Board Supervisor, Vice Chairman
Bruce Parker	Board Supervisor, Asst. Secretary

Also present were:

Caryl Mason	Board Supervisor, Asst. Secretary (<i>via phone</i>)
Greg Cox	District Manager; Rizzetta & Company, Inc.
Jere Earlywine	Dist. Counsel; Hopping Green & Sams, P.A.
Rick Schappacher	Dist. Engineer, Schappacher Engineering
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience comments.

THIRD ORDER OF BUSINESS

**Appointment of Axel Bergman to Vacant
Board Supervisor Seat**

Mr. Peter Gelman introduced Mr. Axel Bergman as a candidate for the vacant seat #5 for the term of 2012 to 2016.

On a Motion by Mr. Gelman, seconded by Mr. Parker, with all in favor, the Board appointed Axel Bergman to vacant seat #5 for the Palma Sola Trace Community Development District.

Mr. Cox administered the Oath of Office to Mr. Bergman. Mr. Jere Earlywine provided a briefing regarding Sunshine Laws, Public Records Laws and Ethics Laws to Mr. Bergman and fellow Board Members. Mr. Bergman indicated that he will accept compensation as authorized by Florida Statutes.

FOURTH ORDER OF BUSINESS

Staff Reports

A. District Engineer

Mr. Rick Schappacher presented a revised streetlight map that reflected streetlights and conduit work completed to date. He also presented a storm water map that reflected the existing storm water system.

Mr. Gelman requested that the map be updated to reflect outflow structures and elevations. The Board discussed ownership of the catch basins and weir structures.

Mr. Schappacher also updated the Board on the bollards that were installed and the (M.E.S.) Mitered End Section that was repaired. He advised that some MES's would have to wait to be repaired due to the currently high water levels.

FIFTH ORDER OF BUSINESS

Consideration of Operation and Maintenance Expenditures for April, May & June 2016

On a Motion by Mr. Gelman, seconded by Mr. Ohlson, with all in favor, the Board ratified the payments for the O&M Expenditures for April (\$10,897.58), May (\$18,059.91) and June (\$18,121.62) 2016, for the Palma Sola Trace Community Development District.

SIXTH ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Meeting held on April 28, 2016

On a Motion by Mr. Gelman, seconded by Mr. Ohlson, with all in favor, the Board approved the Minutes of the Board of Supervisors' Meeting held on April 28, 2016 for the Palma Sola Trace Community Development District.

SEVENTH ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Meeting held on May 5, 2016

On a Motion by Mr. Gelman, seconded by Mr. Ohlson, with all in favor, the Board approved the Minutes of the Board of Supervisors' Meeting held on May 5, 2016 for the Palma Sola Trace Community Development District.

EIGHTH ORDER OF BUSINESS

Public Hearing on Adoption of Fiscal Year 2016-2017 Budget

Mr. Cox presented the Proposed Final Budget and requested a motion to open the Public Hearing.

On a Motion by Mr. Gelman, seconded by Mr. Ohlson, with all in favor, the Board approved to Open the Public Hearing for the adoption of the Fiscal Year 2016-2017 Proposed Final Budget for the Palma Sola Trace Community Development District.

No Audience comments were taken.

NINTH ORDER OF BUSINESS

**Consideration of Resolution 2016-03,
Adopting the Fiscal Year 2016-2017 Final
Budget**

Mr. Jere Earlywine presented Resolution 2016-03 and explained its contents and purpose.

On a Motion by Mr. Gelman, seconded by Mr. Ohlson, with all in favor, the Board approved Resolution 2016-03, Adopting the Fiscal Year 2016-2017 Final Budget for the Palma Sola Trace Community Development District.

TENTH ORDER OF BUSINESS

**Consideration of Resolution 2016-04,
Imposing Special Assessments and
Certifying an Assessment Roll**

Mr. Jere Earlywine presented Resolution 2016-04 and explained its contents and purpose.

On a Motion by Mr. Gelman, seconded by Mr. Parker, with all in favor, the Board approved Resolution 2016-04, Imposing Special Assessments and Certifying an Assessment Roll, for the Palma Sola Trace Community Development District.

ELEVENTH ORDER OF BUSINESS

**Consideration of the LED Streetlight
Contract**

Mr. Earlywine and Mr. Cox presented the contract to the Board. Mr. Cox advised the Board that Mr. Phillip Bellmore has not completed any of the work because he is waiting on the executed contract. Mr. Cox also advised the Board that the 45-watt LED HID RetroFit lamp replaces the 175-watt lamp. The Board inquired as to whether Mr. Bellmore has all of the insurances needed to perform the work. Staff advised that this information will be confirmed.

Mr. Ohlson expressed concerns regarding the tree trimming needing to be completed before the installation of the lights. He also expressed concerns regarding whether the wattage would be adequate as he would like to see the lights a little bit brighter and whether the difference in the wattage would affect the price.

Mr. Gelman, moved in agreeance regarding the tree that needs to be trimmed, suggested sending a letter to the Master HOA, The Villas, and the Condominiums requesting tree trimming around CDD maintained streetlights. He also requested Mr. Bellmore's input on the wattage. Mr. Cox advised the Board, that the contract submitted was for the 45-watt bulbs. A discussion ensued

regarding the wattage and tree trimming.

On a Motion by Mr. Gelman, seconded by Mr. Ohlson, voting 4-0, with Axel Bergman withholding his vote and comment, the Board authorized Staff to send letters to the Master HOA, Villas and Condo Associations regarding tree trimming from street lights for the Palma Sola Trace Community Development District.

An audience member stated that the Villas do in fact inspect the lights and has trees trimmed back when needed.

A telephonic discussion ensued with Mr. Phillip Bellmore regarding wattage and the possible need for additional illumination. Mr. Bellmore confirmed that the 45-watt will suffice and that it is possible to go up to a 50-watt bulb. Mr. Cox inquired about the pricing between the 45-watt and the 50-watt bulbs. Mr. Bellmore advised that it would not be that much of a difference. Mr. Cox inquired with Mr. Bellmore regarding his insurance. Mr. Bellmore advised he will have the necessary certificates of insurance forwarded to Staff.

A discussion ensued regarding missing light covers. The Board discussed having Mr. Bellmore come out to replace one existing bulb with a 50-watt bulb for comparison. Mr. Bellmore responded to inquiries regarding resident complaints about the illumination being too bright. He suggested a tinting film to cover the windows within the homes to dim the brightness.

On a Motion by Mr. Gelman, seconded by Mr. Ohlson, with all in favor, the Board approved the LED Streetlight proposal, contingent upon bulb selection, for the Palma Sola Trace Community Development District.

A discussion ensued regarding the final decision on the bulb selection. The Board advised that they will take a comparison after the installation of the 50-watt bulb. They agreed to go with the 50-watt bulb if the price will remain the same.

TWELFTH ORDER OF BUSINESS

Consideration of the EGIS Insurance Proposal for Fiscal Year 2016-2017

Mr. Cox presented the EGIS Insurance proposal for the Board's consideration. A discussion ensued regarding having the proper insurance coverage for the bridge.

On a Motion by Mr. Gelman, seconded by Mr. Ohlson, with all in favor, the Board approved EGIS Insurance proposal for Fiscal Year 2016-2017, for the Palma Sola Trace Community Development District.

Ms. Mason inquired about the address being correct on the gate. Staff advised that the address will be fixed.

No comments were taken from the Public.

THIRTEENTH ORDER OF BUSINESS

**Consideration of Resolution 2016-05,
Setting the FY 2016-2017 Meeting
Schedule**

Mr. Cox presented Resolution 2016-05 and explained its content and purpose. Amendments were made to the Meeting Schedule.

On a Motion by Mr. Parker, seconded by Ms. Mason, with all in favor, the Board adopted Resolution 2016-05, Setting the FY 16-17 Meeting Schedule, for Fiscal Year 2016-2017, for the Palma Sola Trace Community Development District.

FOURTEENTH ORDER OF BUSINESS

**Consideration of Resolution 2016-06,
Redesignating the Secretary**

Mr. Cox presented Resolution 2016-06 and explained its content and purpose.

On a Motion by Mr. Gelman, seconded by Mr. Bergman, with all in favor, the Board adopted Resolution 2016-06, Redesignating the Secretary to Eric Dailey, for the Palma Sola Trace Community Development District.

FIFTEENTH ORDER OF BUSINESS

**Consideration of Resolution 2016-07,
Redesignating the Assistant Treasurer**

Mr. Cox presented Resolution 2016-07 and explained its content and purpose.

On a Motion by Mr. Gelman, seconded by Mr. Bergman, with all in favor, the Board adopted Resolution 2016-07, Redesignating the Treasurer to Shawn Wildermuth, for the Palma Sola Trace Community Development District.

SIXTEENTH ORDER OF BUSINESS

**Consideration of Resolution 2016-08,
Redesignating the Treasurer**

Mr. Cox presented Resolution 2016-08 and explained its content and purpose. He then advised the Board that this resolution will need to be tabled in light of the resignation of Mr. Joe Kennedy.

SEVENTEENTH ORDER OF BUSINESS

**Consideration of Resolution 2016-09,
Alternative Investment Guidelines**

Mr. Cox presented Resolution 2016-09 and explained its content and purpose.

On a Motion by Mr. Gelman, seconded by Mr. Ohlson, with all in favor, the Board adopted Resolution 2016-09, Alternative Investment Guidelines, for the Palma Sola Trace Community Development District.

EIGHTEENTH ORDER OF BUSINESS

Staff Reports – Cont'd.

B. District Counsel

Mr. Earlywine had nothing to report.

C. District Manager

1. Consideration of the Rizzetta Dissemination Agent Agreement

Mr. Cox presented the Dissemination Agent Agreement that would transfer responsibilities from the previous service provider, Prager & Company, LLC to Rizzetta & Company. He explained that Prager & Company had initiated a termination of service notice with the District, and that Rizzetta & Company will offer to provide identical services at the same rate for the District.

On a Motion by Mr. Gelman, seconded by Mr. Ohlson, with all in favor, the Board approved the Rizzetta & Company Dissemination Agent Agreement, for the Palma Sola Trace Community Development District.

Mr. Cox reminded the Board that the next regularly scheduled meeting will be on September 22, 2016 at 1:30 p.m. The Board discussed possibly canceling the scheduled meeting due to the LED lighting concerns.

Mr. Cox reviewed the July 2016 financials with the Board members.

NINETEENTH ORDER OF BUSINESS


Supervisor Requests

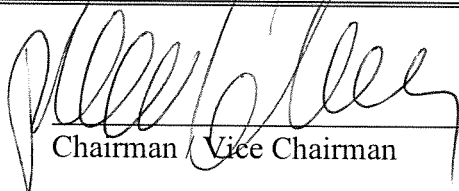
Mr. Bergman requested possible streetlight additions for the driveway outside of the Clubhouse. The Board decided to have this topic added to the next meeting agenda.

TWENTIETH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Gelman, seconded by Mr. Parker, with all in favor, the Board adjourned the meeting at 1:23 p.m. for the Palma Sola Trace Community Development District.


Secretary / Assistant Secretary


Chairman / Vice Chairman