

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**PALMA SOLA TRACE
COMMUNITY DEVELOPMENT DISTRICT**

The Palma Sola Trace Community Development District regular meeting of the Board of Supervisors was held on **Tuesday, December 15, 2016 at 1:32 p.m.** at the Palma Sola Trace Clubhouse located at 7408 Hamilton Road, Bradenton, FL 34209.

Present and constituting a quorum:

Peter Gelman	Board Supervisor, Chairman
Roger Ohlson	Board Supervisor, Vice Chairman
Bruce Parker	Board Supervisor, Asst. Secretary
Caryl Mason	Board Supervisor, Asst. Secretary
Axel Bergman	Board Supervisor, Asst. Secretary

Also present were:

Grant Phillips	District Manager; Rizzetta & Company, Inc.
Jere Earlywine	Dist. Counsel; Hopping Green & Sams, P.A.
Rick Schappacher	Dist. Engineer, Schappacher Engineering
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Phillips called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience comments.

THIRD ORDER OF BUSINESS

Administer Oath of Office to Newly Elected Supervisors

1. Review of Form 1 and Sunshine Law Requirements

Mr. Phillips reviewed Form 1 and Sunshine Law Requirements with the Board. Mr. Ohlson announced to Board he heard and understood the Sunshine Law Requirements regarding his November 2016 – November 2020 term as Vice Chairman of the Board.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2017-02 Designating Officers of the District

Mr. Phillips presented Resolution 2017-02 to the Board, which will designate the officers of the District. The Board designated officers as following: Peter Gelman as Chairman, Roger Ohlson as Vice Chairman. The remaining Board Members, Bruce Parker, Caryl Mason and Axel Bergman receiving Assistant Secretary positions.

On a Motion by Ms. Mason, seconded by Mr. Parker, with all in favor, the Board adopted Resolution 2017-02 for the Palma Sola Trace Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of the Meeting Minutes
from the Board of Supervisor's Meeting
held on October 27, 2016**

On a Motion by Mr. Gelman, seconded by Mr. Bergman, with all in favor, the Board approved the Minutes of the Board of Supervisors' Meeting held on October 27, 2016 for the Palma Sola Trace Community Development District.

SIXTH ORDER OF BUSINESS

**Consideration of the Operation and
Maintenance Expenditures for September
thru November 2016**

Mr. Phillips reviewed the Operation and Maintenance Expenditures for September through November 2016 with the Board. Mr. Phillips states the expenditures for September 2016 as \$15,349.82 (\$5,449 for Egis Insurance Package). For October 2016, Mr. Phillips announced \$23,051.45 (\$5,000 for Assessment Roll Preparation, \$3,998 for a light pole repair on Penny Lane, and \$1,104 for the emergency gate repair). Mr. Gelman inquired about the Penny Lane light repairs which were answered by Ms. Mason's explanation the status of the Rightaway Permit. Mr. Schappacher addressed the Penny Lane light issue as well, while answering general questions from the Board. Mr. Gelman suggested that the Mr. Phillips email vendor and copy Board on email regarding prepayment and request to expedite permit submission. A general discussion regarding the streetlight vendor ensued with the Board.

Mr. Phillips reviewed the Operation and Maintenance Expenditures for November 2016 in the amount of \$9,993.24.

On a Motion by Mr. Gelman, seconded by Ms. Mason, with all in favor, the Board ratified the payments for the O&M Expenditures for September (\$15,349.82), October (\$23,057.45) and November (\$4,993.24) 2016, for the Palma Sola Trace Community Development District.

SEVENTH ORDER OF BUSINESS

**Discussion Regarding the Clubhouse
Entrance Streetlight**

Mr. Schappacher addressed the Board follow up from the last meeting regarding the Alternative Lighting Proposal. The proposal came to a total of \$5,755.00. A discussion ensued with the Board regarding alternatives lighting options. Mr. Stamp, resident of 7406 Hamilton, was acknowledged by the Board to present his question. Mr. Stamp asked the Board for clarification of the lighting coverage by the clubhouse and proceeded to express concern for an additional area needed.

On a Motion by Mr. Gelman, seconded by Mr. Parker, with four in favor and Ms. Mason apposed, the Board approved the Clubhouse Entrance Streetlight for the Palma Sola Trace Community Development District.

EIGHTH ORDER OF BUSINESS

Discussion Regarding Re-Painting of Streetlight Bases

Mr. Phillips presented a proposal to the Board. Ms. Mason addressed the Board regarding which areas are in need of painting. Ms. Mason informed the Board that she conducted area site visits and observed that certain areas are in need of mulch as well. Mr. Gelman wanted clarification for the Board that only the bases of streetlights are to be considered. An audience member requested permission to make a statement, permission has granted by the Board. A audience member suggested use of Rhino Point Ceramic paint which is considered to have a long term warranty for commercial use for the repainting of the bases. A discussion ensued. This topic was tabled until the next meeting on, February 23, 2017.

NINTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Earlywine had no report.

B. District Engineer

Mr. Schappacher informed the Board that the storm man hole cover was replaced. Mr. Schappacher updated the Board that the nosing won't be completed until the end of January 2017, per the city. He also shared that the mitered end repairs are currently in progress. General discussion ensued.

C. District Manager

Mr. Phillips reminded the Board that the next regularly scheduled meeting will be held February 23, 2017 at 1:30 p.m.

Mr. Phillips provided an update on the streetlights that are experiencing issues throughout the community. He informed the Board that lights #19, #20, #21, and #22 are scheduled to be completed the week ending December 24, 2016. Mr. Phillips inquired if any other lights are in need of repair.

Mr. Phillips provided information regarding US Certificate of Incumbency.

On a Motion by Mr. Gelman, seconded by Ms. Mason, with all in favor, the Board accepted the US Certificate of Incumbency., for the Palma Sola Trace Community Development District.

Mr. Phillips presented the Monthly Financial Summary with Budgetary Analysis to the Board. A discussion ensued and Mr. Phillips answered some general questions from the Board.

PALMA SOLA TRACE COMMUNITY DEVELOPMENT DISTRICT

December 15, 2016 Minutes of Meeting

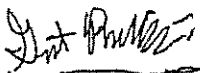
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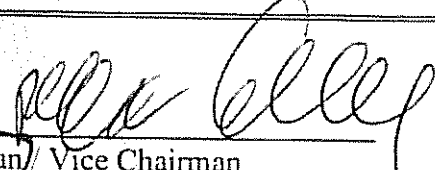
TENTH ORDER OF BUSINESS Supervisor Requests

Ms. Mason made a suggestion to the Board of having a pond maintenance vendor Aquagenix attend a future meeting to inform residents on the ponds within the Palma Sola Trace Community. She furthermore suggested staff reach out to the vendor to inquire about having a formal article regarding the ponds be included in the Palma Sola Trace Community Newsletter.

ELEVENTH ORDER OF BUSINESS Adjournment

On a Motion by Mr. Parker, seconded by Mr. Gelman, with all in favor, the Board adjourned the meeting at 3:03 p.m., for the Palma Sola Trace Community Development District.


Secretary Assistant Secretary


Chairman/ Vice Chairman