

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**PALMA SOLA TRACE
COMMUNITY DEVELOPMENT DISTRICT**

The Palma Sola Trace Community Development District regular meeting of the Board of Supervisors was held on **Thursday, April 27, 2017 at 1:33 p.m.** at the Palma Sola Trace Clubhouse located at 7408 Hamilton Road, Bradenton, FL 34209.

Present and constituting a quorum:

Peter Gelman	Board Supervisor, Chairman
Roger Ohlson	Board Supervisor, Vice Chairman
Bruce Parker	Board Supervisor, Asst. Secretary
Caryl Mason	Board Supervisor, Asst. Secretary
Axel Bergman	Board Supervisor, Asst. Secretary

Also present were:

Grant Phillips	District Manager; Rizzetta & Company, Inc.
Jere Earlywine	Dist. Counsel; Hopping Green & Sam's, P.A. <i>(via conference call)</i>
Rick Schappacher	Dist. Engineer, Schappacher Engineering

Audience

FIRST ORDER OF BUSINESS

Call to Order

Mr. Phillips called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience comments.

THIRD ORDER OF BUSINESS

**Consideration of the Meeting Minutes
from Board of Supervisors' Meeting on
February 23, 2017**

The Board observed a small edit to the minutes and outlined for District Staff to address.

On a Motion by Mr. Gelman, seconded by Mr. Parker, with all in favor, the Board approved the Meeting Minutes from Board of Supervisors' Meeting on February 23, 2017, as amended for the Palma Sola Trace Community Development District.

50 **FOURTH ORDER OF BUSINESS** **Consideration of the Operations and**
51 **Maintenance Expenditures for January**
52 **through March 2017**
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On a Motion by Mr. Gelman, seconded by Mr. Parker, with all in favor, the Board ratified the payments for the Operations and Maintenance Expenditures for January 2017 (\$15,097.44), February 2017 (\$8,707.28), and March 2017 (\$25,143.25) for the Palma Sola Trace Community Development District.

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55 **FIFTH ORDER OF BUSINESS** **Consideration of 71st Street Gate Painting**
56 **Proposal**
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58 The Board discussed the need to paint the community gate and how far they should go in
59 terms of repainting all the gates within the community.
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On a Motion by Mr. Ohlson, seconded by Mr. Bergman, with all in favor, the Board approved the 71st Street Gate Painting Proposal in the amount of \$2,460.00 for the Palma Sola Trace Community Development District.

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62 **SIXTH ORDER OF BUSINESS** **Consideration of Streetlight Base Repaint**
63 **Proposal**
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65 The Board discussed this at length, and it was decided to table this topic until the next
66 meeting until quotes were obtained for the entire poles to be painted.
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68 **SEVENTH ORDER OF BUSINESS** **Consideration of Painting the Exposed**
69 **Pond Overflow Structures**
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71 Mr. Gelman led the discussion on the need for painting these structures to prevent further
72 rusting. It was proposed that Mr. Gelman choose the color and not to exceed the amount of
73 \$1,500.00 to complete the painting.
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On a Motion by Mr. Ohlson, seconded by Ms. Mason, with all in favor, the Board approved the Painting of the Exposed Pond Overflow Structures not to exceed the amount of \$1,500.00 for the Palma Sola Trace Community Development District.

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89 **EIGHTH ORDER OF BUSINESS** **Consideration of Association Easement**
90 **Agreement**
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92 Mr. Jere Earlywine updated the Board on the Agreement, recommending the approval for
93 substantial form of the Easement Agreement with the HOA pending any non-substantial
94 changes.
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On a Motion by Mr. Gelman, seconded by Mr. Mason, with all in favor, the Board approved the Consideration of Association Easement Agreement (substantial form the Easement Agreement with the HOA pending any non-substantial changes) for the Palma Sola Trace Community Development District.

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97 **NINTH ORDER OF BUSINESS** **Discussion Regarding Berm Plantings**
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99 The Board discussed the Queen Palm on Lake #10 and the Berm Plantings. It was
100 decided to remove the stump and grind it away. A request was made to work with the District
101 Engineer to reinforce the pond bank with rock. A contractor will be obtained not to exceed
102 \$12,000.00.
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On a Motion by Mr. Ohlson, seconded by Mr. Parker, with all in favor, the Board approved the removal of Queen Palm from Pond #10 and reinforcing the bank with a not-to-exceed of \$12,000.00 for the Palma Sola Trace Community Development District.

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105 **TENTH ORDER OF BUSINESS** **Presentation of Proposed Budget for**
106 **Fiscal Year 2017/2018**
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108 Mr. Phillips reviewed the Proposed Budget and answered general questions from the
109 Board. A brief discussion ensued.
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111 **ELEVENTH ORDER OF BUSINESS** **Consideration of Resolution 2017-04,**
112 **Approving Fiscal Year 2017/2018**
113 **Proposed Budget and Setting Public**
114 **Hearing on Final Budget**
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116 Mr. Phillips presented Resolution 2017-04, Approving Fiscal Year 2017/2018 Proposed
117 Budget and Setting the Public Hearing on the Final Budget.
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On a Motion by Mr. Gelman, seconded by Mr. Parker, with all in favor, the Board of Supervisors approved Resolution 2017-04, Approving Fiscal Year 2017/2018 Proposed Budget and Setting the Public Hearing (August 24, 2017 at 1:30 p.m., Palma Sola Trace Clubhouse, 7408 Hamilton Road, Brandenton, Florida 34209) for Palma Sola Trace Community Development District.

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126 **TWELFTH ORDER OF BUSINESS** **Consideration of Disclosure of Public**
127 **Finance Report**

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129 The Board discussed the Districts legal responsibility to disclose the public financing
130 noted in the report.

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On a Motion by Ms. Mason, seconded by Mr. Bergman, with all in favor, the Board approved the Disclosure of Public Finance Report for the Palma Sola Trace Community Development District.

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134 **THIRTEENTH ORDER OF BUSINESS** **Consideration of Establishing Audit**
135 **Committee**

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137 Mr. Phillips discussed the Florida law and mandatory process for the District
138 to select an auditor. He recommended that the Board appoint itself as the audit committee.

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On a Motion by Ms. Mason, seconded by Mr. Bergman, with all in favor, the Board approved appointing Board of Supervisors as the Audit Committee for the Palma Sola Trace Community Development District.

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141 **FOURTEENTH ORDER OF BUSINESS** **Staff Reports**

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143 **A. District Counsel**
144 No Report

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146 **B. District Engineer**
147 Mr. Schappacher addressed the Board regarding the question proposed by Axel
148 Bergman, regarding the grates on the Eastside behind the Condos.

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150 The Board discussed allowing the Chairman to work with the District Engineer to
151 obtain a Proposal for the grates, once received he is authorized to repair on behalf of
152 the Board.

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On a Motion by Mr. Ohlson, seconded by Mr. Parker, with all in favor, the Board approved the obtaining of a Proposal for Repairs of the storm grates and authorizing the work on behalf of the Board for the Palma Sola Trace Community Development District.

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155 **1. Consideration of Public Facilities Report Proposal**

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157 District Staff stated that they will follow up with the District Engineer.

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159 **C. District Manager.**

160 Mr. Phillips reviewed the monthly financial summary with the Board and discussed
161 the LED Conversion Project.

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FIFTHTEENTH ORDER OF BUSINESS **Supervisor Requests**

Mr. Gelman led discussion regarding Pond #8, and the Bahia grass that lines the pond bank and addressed additional ponds within the community that are in need of maintenance.

Mr. Bergman led a discussion regarding the three light poles near the compost compactor.

SIXTEENTH ORDER OF BUSINESS **Adjournment**

On a Motion by Mr. Mason, seconded by Mr. Gelman, with all in favor, the Board adjourned the meeting at 4:15 p.m., for the Palma Sola Trace Community Development District.

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Secretary / Assistant Secretary


Chairman / Vice Chairman