

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**PALMA SOLA TRACE  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Palma Sola Trace Community Development District was held on **Thursday, October 26, 2017 at 1:32 PM** at the Palma Sola Trace Clubhouse, located at 7408 Hamilton Road, Bradenton, FL 34209.

Present and constituting a quorum:

	Peter Gelman	Board Supervisor, Chairman
<i>(via phone)</i>	Roger Ohlson	Board Supervisor, Vice Chairman
	Bruce Parker	Board Supervisor, Asst. Secretary
	Caryl Mason	Board Supervisor, Asst. Secretary
	Axel Bergman	Board Supervisor, Asst. Secretary

Also present were:

	Grant Phillips	District Manager, Rizzetta & Company, Inc.
<i>(via phone)</i>	Jere Earlywine	District Counsel, Hopping Green & Sams
	Rick Schappacher	District Engineer, Schappacher Engineering
	James Atchley	Brightview
	Randy Eldridge	Brightview

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Phillips called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**Consideration of Minutes of the Board of Supervisors' Regular Meeting held on August 24, 2017**

The Board noted that the minutes should be revised for the thirteenth order of business and eliminate the wording "beehive was removed" prior to being filed and saved.

On a Motion by Mr. Gelman, seconded by Mr. Parker, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' Regular meeting held on August 24, 2017 as amended for the Palma Sola Trace Community Development District.

**THIRD ORDER OF BUSINESS**

**Consideration of Operations & Maintenance Expenditures for August 2017 and September 2017**

On a Motion by Mr. Gelman, seconded by Mr. Bergman, with all in favor, the Board of Supervisors approved the Operations and Maintenance Expenditures for August 2017 (\$26,493.33) and September 2017 (\$12,828.41) as presented for the Palma Sola Trace Community Development District.

**FOURTH ORDER OF BUSINESS**

**Consideration of Brightview Landscape-Related Proposals**

Mr. Eldridge presented his Landscape Proposals to the Board and answered general questions. Discussion ensued regarding the tree removal.

The Board directed District staff to send out a letter regarding the tree removal by pond #1.

On a Motion by Ms. Mason, seconded by Mr. Gelman, with all in favor, the Board of Supervisors approved the proposal from Brightview in the amount of (\$2,950.00) along with an additional amount not to exceed \$8,000.00 for removal of the large ficus tree and root ball for the Palma Sola Trace Community Development District.

**FIFTH ORDER OF BUSINESS**

**Ratification of Insurance Policy for Fiscal Year 2017/2018**

Mr. Phillips presented the insurance policy for Fiscal Year 2017-2018 to the Board for ratification. General discussion ensued regarding flood insurance and weir inspection questions.

On a Motion by Mr. Parker, seconded by Ms. Mason, with all in favor, the Board of Supervisors accepted the Insurance Policy for Fiscal Year 2017/2018 for the Palma Sola Trace Community Development District.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

Mr. Earlywine had nothing further to report.

**B. District Engineer**

Mr. Schappacher outlined his public facilities report and answered general questions from the Board. He also addressed general concerns regarding the FPL invoices and indicated that he would follow up with FPL prior to the next meeting.

**C. District Manager.**

Mr. Phillips noted that the next regularly scheduled meeting will be held on December 21, 2017 at 2:30 PM and presented the August 2017 Unaudited Financial Statements to the Board. Brief discussion ensued.

The board brought up concerns regarding painting of the 71<sup>st</sup> Street gates.

On a Motion by Mr. Gelman, seconded by Ms. Mason, with all in favor, the Board of Supervisors authorized the spending of an amount not to exceed \$3,000.00 for painting the 71<sup>st</sup> street gates for the Palma Sola Trace Community Development District.

Board discussion ensued regarding optimization of reserve funds usage.

On a Motion by Mr. Gelman, seconded by Mr. Parker, with all in favor, the Board of Supervisors authorized the moving of \$40,000.00 to be deposited into the District's reserve account for the Palma Sola Trace Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Supervisor Requests**

Mr. Parker requested that the Water Lilies on pond #7 be maintained / treated.

Mr. Bergman spoke about the issue with algae on pond #5. Mr. Gelman addressed Mr. Bergman's questions and concerns.

Ms. Mason expressed concern regarding painting the bases of the light poles and suggested that the Board consider painting the entire light pole and not just the bases.

**EIGHTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Gelman, seconded by Mr. Bergman, with all in favor, the Board of Supervisors adjourned the meeting at 3:15 PM for the Palma Sola Trace Community Development District.



Secretary / Assistant Secretary



Chairman / Vice Chairman