

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**PALMA SOLA TRACE  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Palma Sola Trace Community Development District was held on **Thursday, February 22, 2018 at 2:34 PM** at the Palma Sola Trace Clubhouse, located at 7408 Hamilton Road, Bradenton, FL 34209.

Present and constituting a quorum:

Peter Gelman	<b>Board Supervisor, Chairman</b>
Roger Ohlson	<b>Board Supervisor, Vice Chairman</b>
Bruce Parker	<b>Board Supervisor, Asst. Secretary</b>
Caryl Mason	<b>Board Supervisor, Asst. Secretary</b>
Axel Bergman	<b>Board Supervisor, Asst. Secretary</b>

Also present were:

Grant Phillips	<b>District Manager; Rizzetta &amp; Company, Inc.</b>
Jere Earlywine	<b>District Counsel; Hopping Green &amp; Sams</b>
Rick Schappacher	<b>District Engineer; Schappacher Engineering</b>
Phillip Bellmore	<b>Bellmore Electric</b>

Audience

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Phillips called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

One resident spoke about conservation areas and native plant species removal.

**THIRD ORDER OF BUSINESS**

**Update Regarding Bellmore Electric  
Invoices and Inventory Count**

Mr. Bellmore addressed his report and answered general questions from the Board. Discussion ensued.

**FOURTH ORDER OF BUSINESS**

**Consideration of Minutes of the Board of Supervisors' Regular Meeting Held on December 21, 2017**

Mr. Phillips presented the minutes of the regular meeting held December 21, 2017 to the Board for consideration.

On a Motion by Ms. Mason, seconded by Mr. Ohlson, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' regular meeting held on December 21, 2017 as presented for the Palma Sola Trace Community Development District.

**FIFTH ORDER OF BUSINESS**

**Ratification of Operations & Maintenance Expenditures for December 2017 and January 2018**

Mr. Phillips presented the Operations & Maintenance Expenditures for December 2017 and January 2018 to the Board for ratification. General discussion ensued.

On a Motion by Mr. Gelman, seconded by Mr. Parker, with all in favor, the Board of Supervisors ratified the Operations & Maintenance Expenditures for December 2017 (\$8,159.97) and January 2018 (\$19,167.83) as presented for the Palma Sola Trace Community Development District.

**SIXTH ORDER OF BUSINESS**

**Consideration of Audit Review Committee Recommendations**

Mr. Phillips presented the recommendations of the Audit Review Committee to the Board for consideration.

On a Motion by Mr. Gelman, seconded by Mr. Ohlson, with all in favor, the Board of Supervisors approved the recommendations of the Audit Review Committee with regard to evaluation criteria, instructions to proposers, and the published RFP notice for the Palma Sola Trace Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Landscape-Related Proposals**

Mr. Phillips presented a landscaping proposal to the Board for consideration.

On a Motion by Mr. Ohlson, seconded by Ms. Mason, with all in favor, the Board of Supervisors approved the proposal from BrightView for sod installation in an amount not to exceed \$2,000.00 for the Palma Sola Trace Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

Mr. Earlywine had nothing further to report.

**B. District Engineer**

**i. Update Regarding FPL Meter Testing**

Mr. Schappacher addressed his report and answered general questions from the Board.

**C. District Manager**

Mr. Phillips advised that the next regularly scheduled meeting will be held on April 26, 2018 at 2:30 PM and the proposed budget will be discussed. He then presented the November and December 2017 Unaudited Financial Statements to the Board. Brief discussion ensued.

**EIGHTH ORDER OF BUSINESS**

**Supervisor Requests**

Mr. Ohlson inquired about reserve studies.

Mr. Bergman asked about pond plantings.

Ms. Mason spoke about emergency notices and newsletter articles.

Mr. Parker requested a 1099 for tax purposes.

Mr. Gelman discussed easement rights.

**NINTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Gelman, seconded by Mr. Bergman, with all in favor, the Board of Supervisors adjourned the meeting at 4:17 PM for the Palma Sola Trace Community Development District.

  
Secretary / Assistant Secretary

  
Chairman / Vice Chairman