

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**PALMA SOLA TRACE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Palma Sola Trace Community Development District was held on **Thursday, June 21, 2018 at 1:31 PM** at the Palma Sola Trace Clubhouse, located at 7408 Hamilton Road, Bradenton, FL 34209.

Present and constituting a quorum:

Peter Gelman	Board Supervisor, Chairman
Roger Ohlson	Board Supervisor, Vice Chairman <i>(via phone)</i>
Bruce Parker	Board Supervisor, Asst. Secretary
Caryl Mason	Board Supervisor, Asst. Secretary
Axel Bergman	Board Supervisor, Asst. Secretary

Also present were:

Grant Phillips	District Manager; Rizzetta & Company, Inc.
Jere Earlywine	District Counsel; Hopping Green & Sams <i>(via phone)</i>
Rick Schappacher	District Engineer; Schappacher Engineering

Audience

FIRST ORDER OF BUSINESS

Call to Order

Mr. Phillips called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

There were no comments or questions from the audience.

THIRD ORDER OF BUSINESS

**Consideration of Minutes of the Audit
Review Committee Meeting Held on April
26, 2018**

Mr. Phillips presented the minutes of the Audit Review Committee meeting held April 26, 2018 to the Board for consideration.

On a Motion by Mr. Gelman, seconded by Mr. Bergman, with all in favor, the Board of Supervisors approved the minutes of the Audit Review Committee meeting held on April 26, 2018 as presented for the Palma Sola Trace Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Regular Meeting Held on April 26, 2018

Mr. Phillips presented the minutes of the regular meeting held April 26, 2018 to the Board for consideration.

On a Motion by Ms. Mason, seconded by Mr. Gelman, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' regular meeting held on April 26, 2018 as presented for the Palma Sola Trace Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Operation & Maintenance Expenditures for April 2018

Mr. Phillips presented the Operation & Maintenance Expenditures for April 2018 to the Board for consideration.

On a Motion by Mr. Gelman, seconded by Mr. Parker, with all in favor, the Board of Supervisors approved the Operation & Maintenance Expenditures for April 2018 (\$10,235.02) and May 2018 (\$8,138.02) as presented for the Palma Sola Trace Community Development District.

SIXTH ORDER OF BUSINESS

Consideration of Landscape-Related Proposals

Mr. Phillips introduced the topic to the Board. General discussion ensued, including the items of the area between the condo and villas, pond #5 trimming, and contract requirements.

SEVENTH ORDER OF BUSINESS

Presentation of Newsletter Article

Mr. Phillips introduced the topic to the Board. Discussion ensued. Mr. Schappacher and Mr. Earlywine will address items and provide updates to Virginia Olson.

EIGHTH ORDER OF BUSINESS

Presentation of Statewide Mutual Aid Agreement

Mr. Earlywine presented the document to the Board for consideration and reviewed it for them.

NINTH ORDER OF BUSINESS

**Consideration of Resolution 2018-03,
Accepting SMAA**

Mr. Phillips presented Resolution 2018-03 to the Board for consideration.

On a Motion by Mr. Gelman, seconded by Mr. Bergman, with all in favor, the Board of Supervisors adopted Resolution 2018-03, Accepting the Statewide Mutual Aid Agreement, for the Palma Sola Trace Community Development District.

TENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Earlywine addressed and answered general questions from the Board. He advised that a “CDD 101” training update will be provided at the December meeting.

i. Discussion Regarding Overflow Structure Painting

Mr. Phillips introduced the topic for discussion. Mr. Earlywine provided an update. Mr. Phillips will reach out to the vendor regarding one structure left to paint on pond #10.

B. District Engineer

Mr. Schappacher addressed and answered general questions from the Board.

i. Update Regarding FPL Meter Testing

Mr. Schappacher provided an update for the Board. Discussion ensued. Staff will review FP&L invoices (see Exhibit “A” attached) and make sure the District is being provided everything necessary.

C. District Manager

Mr. Phillips advised that the next regularly scheduled meeting and public hearing on final budget adoption will be held on August 23, 2018 at 2:30 PM.

i. Announcement of Registered Voter Count & General Election

Mr. Phillips advised that as of April 15, 2018 the registered voter count in the District was 624. He also announced that in November 2018 there will be three seats (#1, #2, and #3) up for general election.

Mr. Phillips then presented a proposal from Bellmore Electric for annual cleaning and maintenance of all the streetlights to the Board for consideration. Discussion ensued.

The Board asked if Bellmore could also make a list of trees in need of trimming while that maintenance is being performed.

On a Motion by Mr. Gelman, seconded by Ms. Mason, with all in favor, the Board of Supervisors approved the proposal from Bellmore Electric for annual cleaning and maintenance of all District streetlights in the amount of \$2,600.00 for the Palma Sola Trace Community Development District.

ii. Presentation of March & April 2018 Unaudited Financial Statements

Mr. Phillips presented the latest unaudited financial statements to the Board for review.

ELEVENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Gelman discussed streetlights.

Mr. Bergman discussed string trimming and signs on emergency gates.

TWELFTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Gelman, seconded by Mr. Parker, with all in favor, the Board of Supervisors adjourned the meeting at 2:33 PM for the Palma Sola Trace Community Development District.



Secretary / Assistant Secretary



Chairman / Vice Chairman

EXHIBIT A

Palma Sola Trace CDD
FPL Street Light Charges

Date	Quantity	KWH	Rate/unit	Amount	Total
9/2/2017	101	103	2.94	296.94	890.65
10/3/2017	101	103	2.94	296.94	890.65
11/2/2017	101	103	2.94	296.94	890.65
12/4/2017	101	103	2.94	296.94	890.65
1/3/2018	101	103	2.99	301.99	864.03
2/2/2018	101	19	0.55	55.55	159.23
4/3/2018	101	19	0.56	56.56	125.84
5/3/2018	101	19	0.56	56.56	125.84