

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**PALMA SOLA TRACE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Palma Sola Trace Community Development District was held on **Thursday, December 19, 2013 at 1:30 p.m.** at the Palma Sola Trace Clubhouse located at 7408 Hamilton Road, Bradenton, FL 34209.

Present and constituting a quorum:

Peter Gelman	Board Supervisor, Chairman
Bruce Parker	Board Supervisor, Assistant Secretary
Roger Ohlson	Board Supervisor, Assistant Secretary
Mareed Stollman	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	District Manager; Rizzetta & Company, Inc.
Jere Earlywine	District Counsel; Hopping Green & Sams, P.A.
Rick Schappacher	District Engineer; Schappacher Engineering

Audience

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

There were no comments or questions from the audience.

THIRD ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Meeting Held July 25, 2013

Mr. Cox presented the minutes of the Board of Supervisors' meeting held on July 25, 2013 to the Board for consideration.

<p>On a Motion by Mr. Gelman, seconded by Ms. Stollman, with all in favor, the Board approved the minutes of the Board of Supervisors' Meeting held on July 25, 2013 as presented for the Palma Sola Trace Community Development District.</p>
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FOURTH ORDER OF BUSINESS

**Consideration of Operation &
Maintenance Expenditures for July 2013
through November 2013**

Mr. Cox presented the operation and maintenance expenditures for July 2013 (\$10,579.45), August 2013 (\$7,732.57), September 2013 (\$15,691.22), October 2013 (\$29,047.05) and November 2013 (\$7,144.30) to the Board for ratification. Discussion was held on invoices related to street light repairs.

On a Motion by Mr. Gelman, seconded by Mr. Ohlson, with all in favor, the Board ratified the Operation & Maintenance Expenditures for July 2013 (\$10,579.45), August 2013 (\$7,732.57), September 2013 (\$15,691.22), October 2013 (\$29,047.05) and November 2013 (\$7,144.30) for the Palma Sola Trace Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of Board Member
Resignation**

Mr. Cox presented the resignation of supervisor James Fleming from seat #2 effective December 6, 2013 to the Board for consideration.

On a Motion by Mr. Gelman, seconded by Mr. Ohlson with all in favor, the Board accepted the resignation of Board member James Fleming from seat #2 effective December 6, 2013 for the Palma Sola Trace Community Development District.

SIXTH ORDER OF BUSINESS

Discussion of Supervisor Replacement

Mr. Cox explained that the Board is authorized to appoint a replacement to fill the now-vacant seat #2 on the Board of Supervisors. The Board asked that notice be placed on the District website and in the community newsletter that the Board would consider replacements at the meeting scheduled to be held on February 27th. It was also noted that a new vice chairman would need to be selected at that meeting.

SEVENTH ORDER OF BUSINESS

**Consideration of Gate Maintenance
Proposals**

Mr. Cox presented to the Board for consideration a proposal from USA Access Control for quarterly gate inspection and maintenance at a cost of \$140.00 per quarter. Discussion ensued.

On a Motion by Mr. Gelman, seconded by Ms. Stollman, with all in favor, the Board accepted the proposal from USA Access Control for quarterly gate inspection and maintenance at a cost of \$140.00 per quarter for the Palma Sola Trace Community Development District.

EIGHTH ORDER OF BUSINESS

**Discussion of Pond Deficiency Report and
SWFWMD Recertification Report**

Mr. Schappacher discussed his most recent pond deficiency report and SWFWMD recertification report for the Board. He advised the deficiencies he found are minor and do not have an effect on the operation of the system but should be addressed just the same.

Mr. Schappacher spoke about littoral shelves and the need for aquatic plantings in ponds #6 and #10. Discussion ensued.

Mr. Ohlson mentioned his observation that the mitered end sections of most of the ponds need fixing. The Board asked staff to obtain quotes for repairing and/or redesigning the structures so the Board can decide how to proceed. Mr. Schappacher discussed readjustment of the height of the control structure on pond #10.

NINTH ORDER OF BUSINESS

Discussion of Street Lights

Mr. Cox provided an update of current maintenance issues the District is facing regarding the street lights. The Board requested that quotes be obtained for painting of the bases of the street lights. It was noted that there are several trees that have to be cleared away from the lights, specifically including lights #58 and #5.

TENTH ORDER OF BUSINESS

**Presentation of Unaudited District
Financial**

Mr. Cox presented the latest monthly unaudited District financial summary as of November 30, 2013 to the Board and reviewed it for them. General discussion ensued.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Earlywine asked that the Board amend the meeting agenda to include consideration of Resolution 2014-01, Public Comment Policy, and Resolution 2014-02, Setting a Public Hearing for Adoption of Rules of Procedure.

On a Motion by Mr. Ohlson, seconded by Mr. Gelman, with all in favor, the Board approved the amendment of the meeting agenda to include consideration of Resolution 2014-01 and Resolution 2014-02 for the Palma Sola Trace Community Development District.

**Memo on “Opportunity to Be Heard” and
Consideration of Resolution 2014-01,
Public Comment Policy**

Mr. Earlywine reviewed his firm’s memo on “Opportunity to Be Heard” and

presented Resolution 2014-01 to the Board for consideration, explaining the purpose of the resolution as it relates to recent legislative changes that allow for public comment on Board actions.

On a Motion by Mr. Gelman, seconded by Mr. Parker, with all in favor, the Board approved Resolution 2014-01, Public Comment Policy, for the Palma Sola Trace Community Development District.

**Memo on Updated Rules of Procedure
and Consideration of Resolution 2014-02,
Setting Hearing to Adopt Rules of
Procedure**

Mr. Earlywine explained how the District's Rules of Procedure have been updated and must be considered for adoption by the Board, which requires a public hearing. He presented Resolution 2014-02 to the Board for consideration and advised that the resolution authorizes staff to take the necessary steps to set and hold the public hearing.

On a Motion by Mr. Gelman, seconded by Ms. Stollman, with all in favor, the Board approved Resolution 2014-02, Setting a Hearing to Adopt Rules of Procedure, for the Palma Sola Trace Community Development District.

Mr. Cox indicated the draft Rules of Procedure would be placed on the District's web site to provide an opportunity for the public to review them.

B. District Engineer

Mr. Schappacher advised the Board of some sidewalk sections in need of repair. The Board asked staff to contact the city to determine what the city's standards for sidewalk repairs are.

The Board then discussed a request from the Villas HOA asking the District to grant an easement across a lake bank adjacent to the villas for the purpose of installing drainage systems to facilitate proper water drainage from between the villas. Mr. Schappacher advised he does not see any issues as long as the pipes are adequately buried from view. At District Counsel's request Mr. Cox asked for public questions and/or comments on the topic. The only public comment was if there is any cost to the District and the resident was advised no, there is not.

On a Motion by Mr. Gelman, seconded by Mr. Parker, with all in favor, the Board authorized the granting of an easement access to the Villas for the purpose of installing drainage pipes across the banks of District-owned pond #1 to facilitate proper water drainage for the Palma Sola Trace Community Development District.

C. District Manager

Mr. Cox announced the next regularly scheduled meetings are set to be held on February 27th, April 24th, May 22nd, July 24th and September 25th, 2014.

TWELFTH ORDER OF BUSINESS

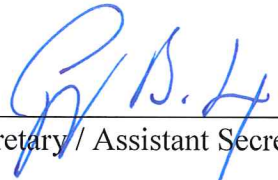
Supervisor Requests

There were no further supervisor requests.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Parker, seconded by Ms. Stollman, with all in favor, the Board adjourned the meeting at 3:00 p.m. for the Palma Sola Trace Community Development District.



Secretary / Assistant Secretary



Chairman / Vice Chairman